



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

406 Justice Drive, Lebanon, Ohio 45036

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Telephone (513) 695-1250

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**TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG**

GENERAL SESSION AGENDA

July 16, 2024

- #1 *Clerk—General*
- #2 9:05 *Executive Session—Acquisition of Property Pursuant to
ORC 121.22(G)(2)*

The Board of Commissioners' public meetings can now be streamed live at [Warren County Board of Commissioners - YouTube](#)

APPROVING REQUISITIONS AND AUTHORIZING THE COUNTY ADMINISTRATOR
TO SIGN DOCUMENTS RELATIVE THERETO

BE IT RESOLVED, to approve requisitions as listed in the attached document and authorize Martin Russell, County Administrator, to sign on behalf of this Board of County Commissioners.

M. moved for adoption of the foregoing resolution being seconded by M. Upon call of the roll, the following vote resulted:

M
M
M

Resolution adopted this day of 2024.

BOARD OF COUNTY COMMISSIONERS

Krystal Powell, Clerk

/kp

cc: Commissioners' file

REQUISITIONS

Department	Vendor Name	Description	Amount
ENG	LISA RAMEY	ENG.TEMP EASE TWP LINE RD BRID	\$ 7,000.00 *easement agreement in packet
ENG	WATER & LAND SOLUTIONS LLC	ENG. MITIGATION CREDIT RESERV	\$ 138,600.00 *contract in packet
ENG	BEECHMONT FORD INC	ENG 2024 F-150 4X4 SUPERCAB RE	\$ 45,622.00 *vehicle/ 3 quotes obtained
GRA	JK MEURER CORP	GRA-FY24 BUTLERVILLE-FINAL ROA	\$ 37,651.38 *bid project/ contract in packet

PO CHANGE ORDERS

Department	Vendor Name	Description	Amount
FAC	ARCHITECTURAL MESSAGING INC	FAC COURTHOUSE SIGNAGE	\$ 2,088.32 *increase

7/16/24 APPROVED :

Martin Russell, County Administrator

CONSENT AGENDA*

July 16, 2024

Approve the minutes of the July 9, 2024 Commissioners' Meeting

PERSONNEL

1. Approve lateral transfer of Amanda Johnson from Protective Services Caseworker II to Adoption Caseworker I within Children Services
2. Approve reclassification of multiple employees within Children Services
3. Approve end of 365-day probationary period and a pay increase for Tiffany Baldwin and Quentin Cox within Emergency Services
4. Approve a temporary pay supplement for Jeffery Stilgenbauer, Fiscal Specialist within OMB
5. Hire Jacob Morrison as Staff Engineer within Water & Sewer
6. Approve a pay increase for Kathryn Gilbert, Senior Staff Engineer, within Water & Sewer
7. Authorize the posting of Custodial Worker I and Business Manager within Facilities Management and Eligibility Referral Specialist II within Human Services

GENERAL

8. Authorize publication of public review for Warren County's Consolidated Annual Performance Evaluation Report relative to CDBG Program
9. Authorizing the Water & Sewer Department to file an application to access funding awarded from the one-time Strategic Community Investments grant program
10. Authorize the President of the Board to sign CAD interoperability MOU with Cincinnati, Franklin, and West Chester Communication Centers
11. Enter into temporary easement agreement with Jack & Lisa Ramey for the Township Line Road Bridge Replacement Project
12. Enter into a stream mitigation agreement with Water and Land Solutions, LLC on behalf of the Engineer's Office
13. Approve amendment to the contract with Lifespan, Inc. on behalf of Human Services
14. Enter into agreement with JK Meurer Corp for the FY24 Butlerville Road Improvement CDBG grant project
15. Enter into agreements with the Mental Health Recovery Board on behalf of the Sheriff
16. Enter into an agreement with Warren County Human Services on behalf of Transit
17. Enter into agreements with Fishbeck and RA Consultants for the RFQ for Waterline and Sanitary Sewer Design Services for 2024-2026
18. Transfer vehicle no longer being utilized by the Sheriff's Office to the Humane Association of Warren County
19. Cancel regularly scheduled Commissioners' Meeting of Thursday, July 25, 2024
20. Acknowledge approval of financial transactions
21. Acknowledge payment of bills
22. Approve performance bond agreements and final plat for Vista Creek in Hamilton Township

FINANCIALS

23. Approve operational transfers of interest from Commissioners into Water/Sewer
24. Approve supplemental appropriations into Rental Assistance and Transit
25. Approve appropriation adjustments from Commissioners into Clerk of Courts and Emergency Services for payouts
26. Approve appropriation adjustments within Commissioners, Human Services, OMJ, Grants, Mary Haven, Children Services, Clerk of Courts, County Court, and Telecom

*Please contact the Commissioners' Office at (513) 695-1250 for additional information or questions on any of the items listed on the Consent Agenda

FOR CONSIDERATION NOT ON CONSENT AGENDA

1. Establishing a joint Board between the Montgomery and Warren County Boards of County Commissioners pursuant to Ohio Revised Code 5553.13 for the purpose of the Dayton- Cincinnati Pike Roadway Realignment Project
2. Authorizing the County Administrator or Deputy County Administrator to sign all documents relative to the Opioid Litigation- National settlement with the Kroger Company

ESTABLISHING A JOINT BOARD BETWEEN THE MONTGOMERY AND WARREN COUNTY BOARDS OF COUNTY COMMISSIONERS, PURSUANT TO R.C. 5553.13, FOR THE PURPOSE OF THE DAYTON-CINCINNATI PIKE ROADWAY REALIGNMENT PROJECT.

WHEREAS, the Montgomery County Engineer has proposed a roadway project along the Dayton-Cincinnati Pike roadway; and

WHEREAS, for the completion of this project, it is necessary to complete roadway work in both Montgomery and Warren Counties, as the affected roadway crosses the Montgomery-Warren County line; and

WHEREAS, Revised Code section 5553.13 requires that in situations wherein a proposed improvement is along or upon a county line or crosses such county line or extends as a continuous road from one county into or through or more adjoining counties, the boards of county commissioners of the counties interested shall sit as a joint board; and

WHEREAS, the Montgomery County Board of County Commissioners and the Warren County Board of County Commissioners are each willing to form a joint board for the completion of this project.

NOW, THEREFORE BE IT RESOLVED, that the Warren County Board of County Commissioners does hereby agree to form a joint board with the Montgomery County Board of County Commissioners, pursuant to Revised Code Section 5553.13 for the purpose of the completion of the Dayton-Cincinnati Pike Roadway Realignment Project.

cc: Eng. (file)
Commissioners file

AUTHORIZING THE COUNTY ADMINISTRATOR OR DEPUTY COUNTY ADMINISTRATOR TO SIGN ALL DOCUMENTS RELATIVE TO THE OPIOID LITIGATION- NATIONAL SETTLEMENT WITH THE KROGER COMPANY

WHEREAS, Warren County has been participating in the One Ohio Opioid Settlement with the Big Three Distributors and Johnson and Johnson; and

WHEREAS, as part of that continued litigation there has been a settlement negotiated with The Kroger Company; and

WHEREAS, as part of the continued litigation with the aforementioned company, additional documents will be required to be signed; and

NOW THEREFORE BE IT RESOLVED, to authorize the County Administrator or the Deputy County Administrator to sign all documents relative to the Opioid Litigation with The Kroger Company.

M. moved for adoption of the foregoing resolution being seconded by M. Upon call of the roll, the following vote resulted:

M
M
M

Resolution adopted this 16th day of July 2024.

BOARD OF COUNTY COMMISSIONERS

Krystal Powell, Clerk

ll/

Cc: Litigation file
M. Russell
Frank Gallucci, Attorney



BOARD OF COUNTY COMMISSIONERS

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TOM GROSSMANN
SHANNON JONES
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BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO

MINUTES: Regular Session – July 9, 2024

This is a summary of actions and discussions of the meeting. You may view this meeting through our YouTube Channel at <https://www.youtube.com/channel/UC1ELh0jGpXd4VV2DTgsuqPA> or by contacting our office.

The Board met in regular session pursuant to adjournment of the July 2, 2024, Work Session meeting.

David G. Young – present

Shannon Jones – absent

Tom Grossmann – present

Krystal Powell, Clerk – present

Minutes of the July 2, 2024 General Session meeting and July 2, 2024 Work Session meeting were read and approved.

- 24-0867 A resolution was adopted hiring Taylor Gillen as Case Aide, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 24-0868 A resolution was adopted approving a wage increase for Sarah Swierk within the Warren County Department of Emergency Services. Vote: Unanimous
- 24-0869 A resolution was adopted accepting the resignation of Stephanie Davis, Eligibility Referral Specialist II, within the Warren County Department of Job and Family Services, Human Services Division, effective June 28, 2024. Vote: Unanimous
- 24-0870 A resolution was adopted approving reclassification of Deric Lucas from Customer Advocate I to Customer Advocate II within the Warren County OhioMeansJobs. Vote: Unanimous
- 24-0871 A resolution was adopted approving reclassification of Amanda Johnson from Protective Services Caseworker I to Protective Services Caseworker II within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous

- 24-0872 A resolution was adopted authorizing the posting for Services Worker I Position, within the Facilities Management Department, in accordance with Warren County Personnel Policy Manual, Section 2.02(A) Vote: Unanimous
- 24-0873 A resolution was adopted approving appointment to the Rural Zoning Commission. Vote: Unanimous
- 24-0874 A resolution was adopted appointing an evaluation committee relative to the Request for Qualifications associated with Design-Build Services for the Warren County Criminal Suppression Headquarters Project. Vote: Unanimous
- 24-0875 A resolution was adopted authorizing a change to the healthcare plan to remove numerical limits relative to the Mental Health Parity and Addiction Equity Act (MEPAEA) effective January 1, 2024. Vote: Unanimous
- 24-0876 A resolution was adopted approving agreements and addendums with various providers relative to home placement and related services on behalf of Warren County Children Services. Vote: Unanimous
- 24-0877 A resolution was adopted approving addenda to agreement with Choices, Inc. relative to home placement and related services on behalf of Warren County Children Services. Vote: Unanimous
- 24-0878 A resolution was adopted authorizing the President of the Board of Commissioners to sign CAD Interoperability Memorandum of Understanding with Hamilton County Communications Center on behalf of Emergency Services. Vote: Unanimous
- 24-0879 A resolution was adopted entering into a contract with Child Advocacy Center of Warren County on behalf of the Warren County Department of Human Services. Vote: Unanimous
- 24-0880 A resolution was adopted entering into a subgrant agreement with Warren County Career Center on behalf of the Warren County Department of Human Services. Vote: Unanimous
- 24-0881 A resolution was adopted entering into a contract with Choices, Inc. for Family Conflict Resolutions Services on behalf of the Warren County Juvenile Court. Vote: Unanimous
- 24-0882 A resolution was adopted entering into a Classroom Training Agreement on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 24-0883 A resolution was adopted entering into a service agreement with Woodhull LLC on behalf of Warren County Telecommunications. Vote: Unanimous
- 24-0884 A resolution was adopted authorizing acceptance of quote from Business Communication Specialists (BCS) for renewal of Mitel Support on behalf of Warren County Telecommunications. Vote: Unanimous

- 24-0885 A resolution was adopted approving Change Order No. 1 to the contract with Valley Transport for the operations of Warren County Transit Service. Vote: Unanimous
- 24-0886 A resolution was adopted entering into a services agreement with Titan Energy for Consulting Services for the Procurement of Energy Generation Services. Vote: Unanimous
- 24-0887 A resolution was adopted cancelling the regularly scheduled Commissioners' Meeting of Thursday, July 11, 2024. Vote: Unanimous
- 24-0888 A resolution was adopted acknowledging receipt of June 2024 Financial Statement. Vote: Unanimous
- 24-0889 A resolution was adopted acknowledging payment of bills. Vote: Unanimous
- 24-0890 A resolution was adopted approving a subdivision public improvement performance and maintenance security release with the Drees Company for Legacy at Elliot Farm, Section 4, situated in Deerfield Township. Vote: Unanimous
- 24-0891 A resolution was adopted approving an operational transfer from County Commissioners' Fund #11011112 into Mary Haven Youth Treatment Center Fund #2270. Vote: Unanimous
- 24-0892 A resolution was adopted approving a supplemental appropriation into Local Fiscal Recovery Fund #2211. Vote: Unanimous
- 24-0893 A resolution was adopted approving a supplemental appropriation into Solid Waste Management District Revenue Fund #2256. Vote: Unanimous
- 24-0894 A resolution was adopted approving an appropriation adjustment within Common Pleas Court Fund #11011220. Vote: Unanimous
- 24-0895 A resolution was adopted approving an appropriation adjustment within Workforce Investment Board Fund #2238. Vote: Unanimous
- 24-0896 A resolution was adopted approving requisitions and authorizing the County Administrator to sign documents relative thereto. Vote: Unanimous
- 24-0897 A resolution was adopted approving reappointment of representatives to serve on the Area 12 Workforce Investment Board. Vote: Unanimous
- 24-0898 A resolution was adopted establishing non-participant charges for the Rivera Drive Waterline Area. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Chris Brausch, Sanitary Engineer, was present for a work session to discuss a request received from the Gary Sinise Foundation to waive water tap fees, sewer connection fees, and other fees associated with water and sewer services for 890 Foster-Maineville Road. Mr. Brausch stated the Gary Sinise Foundation R.I.S.E Program is a tax-exempt public charity that builds specialty adapted smart homes for our nation's most severely wounded heroes. He further stated the requested fees to be waived would be approximately \$15,000 to \$16,000 and would not include monthly usage fees accrued by the homeowner.

Bruce McGary, Assistant Prosecuting Attorney, stated he felt it was best practice to establish a policy to waive fees for this request and any future requests.

Greg Martin, Martin Excavating, stated he has donated his services to provide excavating for the home build. He stated he is a proponent for waiving the fees as requested.

John Hill, John Hill Construction, stated this is his first build with the foundation and they are ready to start immediately. Mr. Hill stated he was not opposed to paying the water tap fees, sewer connection fees, and other fees associated with obtaining the building permits to move forward with the building process in hopes of the county reimbursing him upon the future adoption of a policy to waive the requested fees.

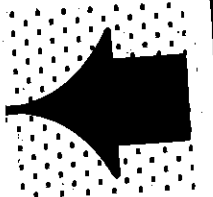
Upon further discussion, the Board requested that Mr. McGary draft a policy to waive water tap fees, sewer connection fees, and other fees associated with water and sewer services for various tax-exempt and non-profit charities.

Upon motion the meeting was adjourned.

David G. Young, President

Tom Grossmann

Shannon Jones



I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on July 9, 2024, in compliance with Section 121.22 O.R.C.

Krystal Powell, Clerk
Board of County Commissioners
Warren County, Ohio

Proclamation

*From the Office of the Board of County Commissioners
Warren County, Ohio*

**HONOR RON SEMPSROTT ON THE OCCASION OF HIS RETIREMENT
AND PROCLAIM DECEMBER 31, 2024, AS
"RON SEMPSROTT DAY"
IN WARREN COUNTY**

WHEREAS, Ron Sempsrott is an outstanding citizen of Warren County who has devoted 27 years of service to the citizens of Warren County; and

WHEREAS, in June of 1997 Ron was hired as a Building inspector with the Warren County Building and Zoning Department; and

WHEREAS, Ron was promoted to Building and Electrical Supervisor in February of 2018; and

WHEREAS, after retirement Mr. Sempsrott plans to enjoy his time off with friends and family; and

NOW THEREFORE BE IT RESOLVED to honor Ron Sempsrott on the occasion of his retirement from the Warren County Building and Zoning Department; and

BE IT FURTHER RESOLVED, in honor of this special occasion, that this Board of Warren County Commissioners does hereby proclaim December 31, 2024, as

"RON SEMPSROTT DAY"

in Warren County and encourage others to honor him for his dedication to Warren County.

IN WITNESS WHEREOF, we have hereunto subscribed our names and caused the seal of Warren County to be affixed at Lebanon this 16th day of July in the year of our Lord, Two Thousand Twenty-Four.

WARREN COUNTY BOARD OF COMMISSIONERS

David G. Young, President

Tom Grossmann

Shannon Jones

Proclamation

*From the Office of the Board of County Commissioners
Warren County, Ohio*

**HONOR GARY HUBBS ON THE OCCASION OF HIS RETIREMENT
AND PROCLAIM AUGUST 30, 2024, AS
“GARY HUBBS DAY”
IN WARREN COUNTY**

WHEREAS, Gary Hubbs is an outstanding citizen of Warren County who has devoted 32 years of service to the citizens of Warren County; and

WHEREAS, in March of 1999 Gary was hired as a Building Inspector for the Warren County Building and Zoning Department; and

WHEREAS, Mr. Hubbs was promoted to Chief Building Official in November of 2022; and

WHEREAS, after retirement Gary plans to relax and spend time in Florida with his wife Pam and family; and

NOW THEREFORE BE IT RESOLVED to honor Gary Hubbs on the occasion of his retirement from the Warren County Building and Zoning Department; and

BE IT FURTHER RESOLVED, in honor of this special occasion, that this Board of Warren County Commissioners does hereby proclaim August 30, 2024, as

“GARY HUBBS DAY”

in Warren County and encourage others to honor him for his dedication to Warren County.

IN WITNESS WHEREOF, we have hereunto subscribed our names and caused the seal of Warren County to be affixed at Lebanon this 16th day of July in the year of our Lord, Two Thousand Twenty-Four.

WARREN COUNTY BOARD OF COMMISSIONERS

David G. Young, President

Tom Grossmann

Shannon Jones

Proclamation

*From the Office of the Board of County Commissioners
Warren County, Ohio*

**PROCLAIM AUGUST 21, 2024, AS
"FENTANYL PREVENTION AND AWARENESS DAY"
IN WARREN COUNTY**

WHEREAS, fentanyl poisoning is the leading cause of death for adults aged 18 to 45 in the United States, with one death occurring every nine minutes; and

WHEREAS, National Fentanyl Prevention and Awareness Day was established to remember those lost to fentanyl poisoning and to acknowledge the devastation this drug has brought to hundreds of thousands of affected family members and friends; and

WHEREAS, it is a day of coordinated response from fentanyl awareness organizations and affected families sharing their lived experiences to warn and inform our youth, public, and the unsuspecting; and

WHEREAS, the Substance Abuse Prevention Coalition (SAPC) of Warren County collaborates with various organizations and families impacted by fentanyl to educate the public about the dangers of the drug; and

WHEREAS, SAPC strives to drive cultural transformation and deliver sustainable solutions through providing empathy, education, leadership, connections, and resources for parents, youth, and community members; and

WHEREAS, prevention and education are definite powers to help others make informed decisions to end the abuse of fentanyl; and

NOW THEREFORE BE IT RESOLVED, by this Board of Warren County Commissioners, that August 21, 2024, be proclaimed as

"FENTANYL PREVENTION AND AWARENESS DAY"

in Warren County to increase awareness of the dangers of the illicit use of fentanyl.

IN WITNESS WHEREOF, we hereunto subscribed our names and caused the seal of Warren County to be affixed at Lebanon this 16th day of July, in the Year of our Lord, Two Thousand Twenty-Four.

BOARD OF COUNTY COMMISSIONERS

David G. Young, President

Tom Grossmann

Shannon Jones



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus;

*NAME OF ATTENDEE: Robert Fischer DEPARTMENT: County Court

*POSITION: JUDGE DATE: 7/9/2024

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:

2024 Annual Meeting

LOCATION:

Hilton Columbus at Easton

DATE(S): September 19-20, 2024

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: Hilton Columbus at Easton

ESTIMATED COST OF TRIP: reg\$375; hotel\$384; mileage\$90= approx \$900 x 2

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

Melissa Moulton G. Adams 7/9/2024
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:

Judge Gary A. Loxley



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus;

*NAME OF ATTENDEE: Michael Zeiher DEPARTMENT: Water & Sewer

*POSITION: Director of Fiscal Operations DATE: July 8, 2024

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:

Attend the Government Finance Officers Association (GFOA) Budget Analyst Training Academy training course that focuses on skills and techniques critical to public sector budget analyst.

LOCATION:

Hyatt Regency San Antonio, TX

DATE(S): December 16 - 19, 2024

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: 4 nights - \$700

ESTIMATED COST OF TRIP: \$2,700

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

Cheryl Brauer 7/8/24
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:

[Empty box for listing additional attendees]